OMBNo. 1115-0152

U.S. Department of Justice
Immigration and Naturalization Service (INS)

Application for Certificate of Citizenship in Behalf of an Adopted Child

INSTRUCTIONS

Who can file? To use this form, you must be a United States citizen and the parent of an adopted child who was born outside the United States. Your spouse (if any) must also be a United States citizen and also the child's adoptive parent. The child must be under 18 years of age and residing with you in the United States as a lawfully admitted permanent resident alien. The approval of this application before the child's 18th birthday will make the child a United States citizen as of the date the application is approved. You will receive a certificate of citizenship as proof of the child's citizenship.

What is the fee? You must pay $125.00 to file this form. The fee will not be refunded. **Do not mail cash.** All checks or money orders must be payable in the U.S. currency in the United States. Make check or money order payable to "Immigration and Naturalization Service" in the exact amount. If the check is not honored, INS will charge you an additional $30.00.

If you live in Guam and are filing this application in Guam, make your check payable to "Treasurer, Guam", or if you live in the U.S. Virgin Islands and are filing this application there, make it payable to "Commissioner of Finance of the Virgin Islands".

What photographs are needed? You must send three identical, unglazed photographs of the child taken within 30 days of the date of filing of this application. The photographs must be in natural color and taken without a hat. The dimensions of the face should be about 1 inch from the top of the hair to the chin. The face should be a ¾ frontal view with the entire right ear visible. They must be on thin paper with a light background and not mounted in any way. The photographs must not be signed but you should print the child's name and alien registration number in the center of the back of each photograph in pencil.

What documents are needed?.

- Child's Alien Registration Card.
- Child's Birth Certificate.
- Final adoption decree.
- If the child's name has been legally changed since entry, submit evidence of the name change if not included in the adoption decree
- Evidence of U.S. citizenship of adoptive parent(s). Submit your birth certificate, if born in the United States; your naturalization certificate, if naturalized; your certificate of citizenship or FS-240 (Report of Birth Abroad of United States Citizen). In place of any of the aforementioned, you may submit your valid, unexpired U.S. passport.
- Marriage certificate of adoptive parents.
- If either of the adoptive parents has been previously married, submit evidence of termination of all prior marriages.

Any document in a foreign language must be accompanied by a translation in English. The translator must certify that he/she is competent to translate and that the translation is accurate.

What if a document is not available? If the documents needed are not available you may submit the following (INS may require a certification from the appropriate civil authority that the document is not available):

- Church record: A certificate under the church seal issued within two months of birth.
- School record: A letter from authorities of the school attended.
- Census records: State or federal census record.
- Affidavits: Written statements sworn (or affirmed) to by two persons who have personal knowledge of the claimed event.

For each document needed, you may submit the original documents or a clear, readable copy (INS may still require the originals).

Where should the application be filed?

Submit this application at the local INS office having jurisdiction over your place of residence.

What are the penalties for submitting false information? Title 18 United States Code, Section 1001, states that whoever willfully and knowingly falsifies a material fact, makes a false statement, or makes use of a false document will be fined up to $10,000 or imprisoned up to five years or both. In addition, civil penalties may be imposed in accordance with Title 8 United States Code, Section 1324c(a)(2).

What is the authority for collecting this information? Information on this form is requested to carry out the immigration laws contained in Title 8 United States Code 1304(c). This information is needed to determine whether an applicant is eligible for immigration benefits. The information provided may also be disclosed to other federal, state, local, and foreign law enforcement and regulatory agencies during the course of the investigation required by this Service. It is not necessary to provide this information, however, if you refuse, your application may be denied.

Paperwork Reduction Act Notice. A person is not required to respond to a collection of information unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood and which impose the least possible burden on you to provide us with information. Often this is difficult because some immigration laws are very complex. The estimated average time to complete and file this application is as follows: (1) 15 minutes to learn the law and form; (2) 20 minutes to complete the form; and (3) 30 minutes to assemble and file the petition, for a total estimated average of 1 hour and 5 minutes per petition. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to both the Immigration and Naturalization Service, 425 I Street, NW., Room 5307, Washington, DC 20536; OMB No. 1115-0152. **DO NOT MAIL YOUR COMPLETED APPLICATION TO THIS ADDRESS.**

U.S. Department of Justice
Immigration and Naturalization Service

OMB No. 1115-0152

Certificate of Citizenship on Behalf of Adopted Child

START HERE - Please Type or Print

Part A. Information about adopted child.

Last Name	First	Middle

Address:

Street Number and Name	Apt. #
City	State or Province
Country	ZIP/Postal Code

Date of Birth (Mo/Day/Yr)	Place of Birth (City, Country)
Social Security #	A#

Personal Description:

Sex ☐ M ☐ F	Height Ft. _____ In. _____
Marital Status	Visible Marks or Scars

Information about Entry:

Name of Entry (If different from Item A)

Date of Entry	Place of Entry
Date of Adoption (Mo/Day/Yr)	Place of Adoption (City, Country)

Part B. Information about the Adoptive Parents (If there is only one parent write "None" in place of the name of the parent which does not apply.)

Last Name of Adoptive Father	First	Middle

U.S. Citizen by:
- ☐ Birth in the U.S.
- ☐ Birth abroad to USC parents (List certificate of citizenship number or passport number)
- ☐ Naturalized or derived after birth (List naturalization certificate number)

Last Name of Adoptive Mother	First	Middle and Maiden

U.S. Citizen by:
- ☐ Birth in the U.S.
- ☐ Birth abroad to USC parents (List certificate of citizenship number or passport number)
- ☐ Naturalized or derived after birth (List naturalization certificate number)

Continued on back.

FOR INS USE ONLY

Returned	Receipt
Resubmitted	
Reloc Sent	
Reloc Rec'd	
☐ Applicant Interviewed	

Action Block

Recommendation of Officer:

Approval ☐ Denial ☐

Concurrence of District Director or Officer in Charge:

I do ☐ do not ☐ concur

Signature _____

Certificate # _____

To Be Completed by *Attorney* or *Representative*, if any

☐ Fill in box if G-28 is attached to represent the applicant

VOLAG#

ATTY State License #

Part B. *Continued.*

Date and Place of Marriage of the Adoptive Parents

Number of Prior Marriages of Adoptive Father	Number of Prior Marriages of Adoptive Mother

Is residence of parents' the same as the child's? ☐ YES ☐ NO (If no, explain on a separate sheet of paper.)

If the residence address is different from Item A, list actual residence address. Daytime Telephone # ( ) -

Part C. Signature. (Read the information on penalties in the instructions before completing this section.)

I certify that this application, and the evidence submitted with it, is true and correct. I authorize the release of any information from my records, or that of my child, which the Immigration and Naturalization Service needs to determine eligibility for the benefit I am seeking.

Signature	*Print Name*	*Date*

Part D. Signature of person preparing form if other than above. *(Sign below)*

I declare that I prepared this application at the request of the above person and it is based on all information of which I have knowledge.

Signature	*Print Name*	*Date*

Firm Name and Address

DO NOT COMPLETE THE FOLLOWING UNTIL INSTRUCTED TO DO SO AT THE INTERVIEW

AFFIDAVIT. I, the (parent, guardian) _____ do swear or affirm, under penalty of the perjury laws of the United States, that I know and understand the contents of this application signed by me, and the attached supplementary pages number ( ) to ( ) inclusive; that the same are true and correct to the best of my knowledge, and that corrections numbered ( ) to ( ) were made by me or at my request.

Signature of parent or guardian _____ Date _____

Person Examined	Address	Relationship to Applicant

Sworn or affirmed before me on _____ at _____

Signature of interviewing officer _____ Title _____